

Delegate's Assembly
BOCES United Professionals

O'Connor Academy Student Support Center

4:00 PM

Tuesday November 1, 2016

Present: Richard Loucks, Michael Grant, Monica Bayer, Mark Buchanan, Holley Boor, Rina Harris, Marilyn Holcomb, Sara Gaylard, Tim Farnum, Mary Sue Tompkinson, Sandra Perkins, Kanika Moxley, Denise Kasper, Daryl Kingsley, Ann Kavanaugh, Maryann Quirk, Mary Mundy, Doreen Pietrantoni, Lisa Glaser

Absent: Karen Kirkey, Sara Piscani, Peter Hashim, Sarah Bell, Jay Rotundo, Linda Dimick, Lisa Cousineau

- I. Call to Order – 4:03 pm
- II. Approval of Minutes
 - a. September 13, 2016 - approved
- III. Correspondence/Reports
 - a. NYSTRS Conference Representatives Update – Linda Lucey
We had two delegates and two alternates for this conference, and only one delegate can attend. Delegate Assembly agreed to send Shiela Eustance, along with Linda Lucey, to the conference this year. They will report back at the DA on this conference.
 - b. Treasurer/Financial Review Committee Report – Lord
Finances in good order; reviewed September's finances. Form 990 has been sent to our accountants at the Bonadio group, who then sent it to the IRS. It has been accepted by the IRS. FRC Committee also updated lost check procedures and other procedures. See attached sheet.
 - c. Endowment Committee Report –Lord
This committee met in late September (see attached minutes). We are in a Calvert fund which is high on the social media responsibility scale.
 - d. Co-President's Report – Alati (see attached)
 - e. Co-President's Report – Jordan (see attached)
 - i. Received full PESH 900 Injury Reports for 2016 for Monroe #1 BOCES for 2016 through September. Tim Farnum volunteered to help Andy with compiling this data from the report received.
 - f. Vice President's Report – Andrieu (see attached)

g. Secretary's Report – Brady (see attached)

h. APPR Committee Report – Jordan

Dan White sent our APPR plan (par 3012d) to the State for review and there is some minor tweaking that will need to happen to get approval for this plan. Joe, Andy, and Shelly Clements (LRS) will meet with Dan White to go over the legalese that needs to be transmitted to the state. Most of our current APPR plan will meet new standards. We will keep you updated.

i. District Health/Safety Committee Report- Jordan (written)

See attached report, that focuses on lead testing, DASA complaints, and VADIR (Violent and Disruptive Incident Reporting).

j. Extra Duty Assignments/Stipends – Alati/Jordan

Memorandum of Agreement (MOA) on this issue in the works.

Members will know how much they will get compensated before the begin extra duty assignment. Old system was antiquated, and had funding limit. That will change.

k. Open

IV. Old Business

a. None

V. New Business

a. Motion (Executive Committee) to approve the following

appointments to 2016/17 BUP Negotiations Committee - **Approved**

Ellen Andrieu (speech)	Marne Brady (Bird/Morgan/IS team)
Admiral Lord (O'Connor)	MaryAnn Quirk (Secondary/Transition)
Kanika Moxley (nurses)	Jennifer Colon (CI)
Tim Farnum (mental health)	Denise Kasper (OT/PT)
Sara Gaylard (Deaf Ed/Interpreters)	

* Co-Presidents serve as ex-officio members of all Committees; Andy (CTTS) and Joe (EMCC).

We will add a few more members, as we work to get a representative sample of BOCES members, programs and departments. Co-presidents will contact members to ask if they can participate in the committee. We will probably end up with 12-13 committee members total. We are looking for members with previous BUP experience, as this is our most important committee

and charge. Some members asked to join the committee but were unable to, due to conflicting, after school obligations.

- b. Open
- VI. Announcements/Asks
 - a. Officers ask Delegates to please inform an officer as soon as possible if a member is injured as a result of their professional responsibilities, resulting in an incident report. Email is best, but Members can leave a message in the BUP Office: (585) 383-2282; or contact Joe or Andy on their cellular phones.
 - b. Please confirm Members in your departments are receiving all prep/unencumbered time to which they are entitled. Please forward any questions or concerns to an Officer.
 - c. Please be aware, Human Resources is on the sick day train again.
 - i. Do not give more information than you need.
 - ii. Keep track of your balances in WinCap.
 - iii. If you are untenured or have not earned section 75 rights (earned after five years of consecutive full time employment;) be aware your use of sick time **IS** a factor administration is using in determining employment.
 - iv. Use FMLA for chronic illnesses. If you have questions, please see an officer.
- VII. Adjourn

Please add to your calendars and planners. Always at 4:00, O'Connor Academy.

2016 Delegate's Assembly Meeting Dates

12/6

NO JANUARY MEETING 📅

2/7, 3/7, 4/4, 4/25 (Budget), 5/2

6/6 – DA Meeting + Harry Karpinski Scholarship Awards